

Selected Course Options for LC4, LC5, and LC6 (Midwest Regional)

This is a non-exhaustive list of programs that offer courses that will satisfy the LC4, LC5, and LC6 requirements. The Indiana State Library will accept library science courses from the institutions listed below, as well as qualifying courses from other accredited colleges and universities. See page 2 for more information. Contact the Certification Program Director at certification@library.in.gov or (317) 234-6217 if you have questions about whether a course qualifies.

School	Indiana University - Bloomington	Indiana University - Indianapolis	College of DuPage	Oakland Community College	Bluegrass Community & Technical College	University of Wisconsin - Madison
Location	Bloomington, IN	Indianapolis, IN	Glen Ellyn, IL	Royal Oak, MI	Lexington, KY	Madison, WI
Program	Information & Library Science	Library & Information Science	Library & Information Technology	Library Services & Technology	Library Information Technology	iSchool Continuing Education Program
Level	Graduate	Graduate	Undergraduate	Undergraduate	Undergraduate	Continuing Education
100% Online	No	Yes	Yes	Yes	Yes	Yes
Relevant Degrees/ Certificates Offered	Master of Library Science (MLS); Master of Information Science (MIS)	Master of Library & Information Science (MLIS)	Associate of Applied Science; Library & Information Technology Certificate	Associate of Applied Science; Library Services & Technology Certificate	Associate of Applied Science; Library Information Technology Certificate	N/A
Accepts Non- degree Students	Yes	Yes	Yes	Yes	Yes	Yes
Prerequisites	Contact school	Contact school	LIBRA 1101 (degree students)	English Placement	No	No
Course Codes	ILS-Z	LIS-S	LIBRA	LIB	LIT	Courses (1) at least 8 weeks long, and (2) on a library science topic
Notes			<i>Courses do not transfer to MLS/MLIS graduate programs</i>	<i>Courses do not transfer to MLS/MLIS graduate programs</i>	<i>Courses do not transfer to MLS/MLIS graduate programs</i>	<i>Courses are non-credit and do not transfer to any degree programs</i>

This document is for informational purposes only. All school-specific information is subject to change. Before enrolling, you are strongly encouraged to contact the school for current program details, including degree options, cost, prerequisites, and academic planning.

LC4, LC5, and LC6 Requirements

Librarian Certificate 4 (LC4) - Bachelor's degree from an accredited college or university and 15 college credit hours in library science (5 courses). The library science courses must be three credit hours each and may be taken as part of the bachelor degree curriculum, or before or after the degree.

Librarian Certificate 5 (LC5) – Minimum of 60 hours of college credit from an accredited college or university and 9 college credit hours in library science (3 courses). The library science courses must be 3 credit hours each and may be taken with or after the 60 hours of college credit.

Librarian Certificate 6 (LC6) - High school diploma, GED, or high school equivalency with either (a) 3 years of library experience, or (b) 9 college credit hours in library science. The library science courses must be 3 credit hours each and taken at an accredited college or university.

[Please consult the Certification Manual for all certification requirements.](#)

College-Level Library Science Coursework

Courses may be graduate or undergraduate level. To qualify as library science credit for the LC4, LC5, and LC6, the courses must be taken from an accredited college or university and be at least 3 credit hours each. Not-for-credit continuing education courses may be accepted **only if** they meet our policy for college credit substitution (below). *Note: Courses taken for the LC4, LC5, and LC6 need not be from an American Library Association (ALA)-accredited institution or program (but master's degrees for an LC1, LC2, and LC3 must be from an ALA-accredited program).*

Policy on Accepting Not-for-Credit Continuing Education Courses in Lieu of College Credit for the Purpose of Qualifying for the LC4, LC5, and LC6

To substitute a not-for-credit continuing education course for a 3-credit hour college-level library science course, the continuing education course must meet ALL the following criteria:

- 1. Provider** - The course provider must be affiliated with an accredited higher learning institution. (The purpose is to ensure quality course content.)
- 2. Topic** - The applicant must be able to demonstrate that the not-for-credit course content is a topic having to do with administration of a library. (This is required because we are certifying librarians and the rule requires library science courses.)
- 3. Length** - The course length must be at least half as long as a typical 3-credit hour semester long course. Courses that are shorter than 8 weeks or that are set up as self-study or self-paced tutorials do not meet our requirements. To count toward an LC4, LC5, or LC6 certificate, the continuing education course must last at least 8 weeks long. (The purpose is to ensure depth of topic coverage is comparable to a 3-credit hour course.)

Substitution: One qualifying continuing education course = one 3-credit hour college course.

Note: Continuing education courses may award Continuing Education Units (CEUs) and sometimes Library Education Units (LEUs). CEUs/LEUs are not equivalent to college credit hours. For the purposes of this policy, please disregard CEU/LEU calculations and follow the requirement regarding course length.

Finding Library and Information Studies Programs

[Click here for the Association of College & Research Libraries \(ACRL\) list of undergraduate Library Technical Assistant programs \(listed by state\)](#)

[Click here for the ALA list of library certificate and degree programs \(does not indicate ALA-accreditation\)](#)

[Click here for a directory of ALA-accredited master's programs in Library and Information Studies](#)